Guidelines on Writing Patent Specification
Indian Patent Application / PCT Application / USPTO Application
INTRODUCTION

A well-drafted application decides the fate of an invention. Drafting plays a vital role in the success of an invention during its prosecution, management and maintenance during its tenure and turning it into cash. Drafting a patent application is one of the most important and at the same time one of the most difficult processes.

UNDERSTANDING OF A PATENT DOCUMENT

A typical patent document available or published in the any Official Journals mainly consists of following sections:

Cover Page/First Page/Front Page: It includes all the factual information of the invention which is called bibliographic information of the patent. Although, a typical cover page consists of the name of applicant, inventor and title of the invention, date of priority, filing, publication, and grant of the patent, and abstract of the invention. However, different Patent Offices have unique sets of bibliographic information. Some of the standard bibliographic information is reproduced below:

[Text continues with detailed information about patent document structure and examples of bibliographic information for different Patent Offices like the United States Patent and Trademark Office (USPTO) and the Intellectual Property Office (IPO).]

USPTO

IPO

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Patent Specification/Disclosure/Description: The written description followed by the front page is called a patent specification. Basically, a patent specification is a written description of the invention and the way of representation and process of making and using the same. A patent specification consists of general description of the invention, claims and drawings.

ANATOMY OF A PATENT SPECIFICATION

A Patent Specification has several sections and seems more complicated unless you understand the basic structure of a patent application. Some of the basic structures are reproduced below:

Indian Patent Office (IPO)

A typical patent specification has the following sections:

1. Title of invention;
2. Field of invention;
3. Background of invention with regard to the drawback associated with known art;
4. Object of invention;
5. Statement of invention;
6. A summary of invention;
7. A brief description of the accompanying drawing;
8. Detailed description of the invention with reference to drawing/examples;
9. Claim(s); and
10. Abstract.
Patent Co-operation Treaty (PCT)

A typical patent specification has the following sections:

1. Technical Field;
2. Background Art;
3. Disclosure of Invention;
4. Brief Description of Drawings;
5. Best Mode(s) for Carrying out the Invention;
6. Industrial Applicability; and
7. Claims.

United States Patent & Trademark Office (USPTO)

A typical patent specification has the following sections:

1. Title of invention
2. Cross-reference to related applications;
3. Statement regarding federally sponsored research or development (if any);
4. Reference to a Sequence Listing (if any);
5. Background of the invention;
6. Brief summary of the invention;
7. Brief description of the several views of the drawing (if any);
8. Detailed description of the invention;
9. Claims; and

TITLE OF INVENTION

Title of invention should reflect the main art of the invention. It should be precise, meaningful and should be normally within 15 words. A title can be used for more than one invention.

FIELD OF INVENTION

Field of invention should describe the scope of the invention and subject matter of the invention on which it relates. Basically, it should be crisp and clear enough so that the Examiner of patent easily understands the nature of the invention and classifies the technology according to its genera.

BACKGROUND OF THE INVENTION

This section describes the state of the art in the particular technical area to which the patent relates and what problems remain to be solved or disadvantages accompanying the prior art solutions. In other words, Background of the invention should describe what others have done in the field, and what problems have not been solved by this prior work. It is always better to mention the status of the closest technology, experiments, patents and patent applications in this section.
OBJECT OF INVENTION
Object of invention should clearly reflect the advantages of the invention. It should describe the solution of the existing technical problem associated with the existing field of art. Each and every object and advantages of the invention should be described in a separate sentence. Basically, this portion is a comparative analysis of the inventive technology over the existing one.

STATEMENT OF INVENTION
Statement of invention describes the exact novel features of the invention. It should clearly reflect the inventive feature of the invention over the existing one. This part is very useful to declare inventiveness of the invention and also relates exactly to the independent claims and to complement the omnibus claim in situations of infringement proceedings.

SUMMARY OF INVENTION
Summary of invention describes a broad overview of the invention and, thus, provide a structure for understanding the Detailed Description and Claim sections of the specification. The summary of the invention describes the invention overall, e.g., the purpose of the invention, problems solved, advantages offered, and so forth.

BRIEF DESCRIPTION OF DRAWINGS
The brief description of drawings includes a written description of the invention that explains how to make and use it. It should point the reference numerals used in the drawings and should be specific. The details should be sufficient enough for a person skilled in the art to understand and perform the invention.

DETAILED DESCRIPTION OF THE INVENTION
The detailed description describes in detail what the invention is and how it is made and used. Examples showing how the invention works in a particular application may or may not be present. It should reflect the complete picture of the invention and should be sufficient for a person skilled in the art to perform the invention by developing necessary technical know-how.

CLAIMS
Claims are the essence of a patent. The claims define the invention which the inventor holds as his exclusive property and has the right to exclude others from making, using and selling. The claims specify the scope of ownership in a piece of property, i.e. Intellectual Property. These claims are of paramount importance in both
patent prosecution in the Patent Office and patent litigation in the courts. Therefore, during claim drafting the choice of words used in the patent claims should be dealt in a great understanding and thought.

Following points should be considered while drafting patent claims:

- Each claim should be a single sentence and should be clearly worded.
- Each claim should be precise and without unnecessary repetition.
- Rights are given to claims only, not for any matter described in the complete specification.
- Claims define the boundaries of legal protection and form a protective fence around the invention.
- Each claim is evaluated on its own merit and, therefore, if one of the claims is objected, it does not mean that the rest of the claims are invalid.

Tips on Drafting Claims

- Figure out the all essential features or elements of your invention that you want to claim rights to.
- Start with broadest claims of your invention and then progress to narrower claims.
- Start claims on a new page and number each claim using Arabic numbers starting with 1.
- Precede your claims with a short statement such as “I/We claim: ...”
- Each claim should consist of an introduction, linking word, and body.
- The first claim would be the Independent claim and subsequent claim would be dependent claims. And, these claims should be linked so as to form a single inventive concept.
- There is no restriction to the number of claims to be incorporated in the specification. But the applicant has to pay additional fee, if there are more than ten claims.
- Claims must be supported by the description and should be based on the description. This means that all the characteristics of the invention that form the part of the claims must be fully explained in the description.

BASIC STRUCTURE OF CLAIMS

A patent claim is composed of three parts:

1. Preamble/Introductory Phrase/Prior Art;
2. Main body of the claim or Inventive part of the claim; and
3. The linking word that joins the two.

<table>
<thead>
<tr>
<th>Preamble</th>
<th>Linking</th>
</tr>
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<tbody>
<tr>
<td>A method for promoting weight and fat loss in an individual in need thereof, <strong>comprising</strong> [coadministration to said individual daily effective weight and fat loss-promoting amounts of L-carnitine, chromium picolinate, creatine, alpha-lipoic acid, niacin, pyruvate, riboflavin, thiamine, and coenzyme Q10.]</td>
<td></td>
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Main Body
Types of Claims

There are many types of claims used in the patent specification and are differentiated as below:

**Independent Claim:** The claim which covers all the significant characteristics of the invention is called Independent Claim. Generally, the first claim is Independent Claim which reflects the whole picture of the invention.

1. A method of preparing an electronic device comprising:
   
   providing a metal-containing substance;
   converting the metal-containing substance into a non-stoichiometric non-equilibrium crystalline nanomaterial; and
   processing the nanomaterial into an electronic component, wherein the domain size of the nanomaterial is confined to a dimension less than the mean free path of electrons in the material composition.

**Dependent Claim:** The claim which depends on a claim or several claims is called dependent claim. Generally, the subsequent claims of an Independent claim are Dependent Claim.

2. The method of claim 1 wherein the nanomaterial comprises a metal.

**Omnibus Claim:** Omnibus claim is used to broaden the scope of the invention beyond the claims section. In other words, Omnibus claim claimed the other parts of the invention which is disclosed in the specification or drawing but not claimed in the above mentioned claims. The words such as "substantially as described" or "substantially as described with reference to the drawings" or "substantially as described herein" are commonly used to claim as Omnibus Claim.

**Product Claim:** The claim which claims the actual product of the invention is called Product Claim. For example: a chemical compound, compound used as pharmaceuticals, composition mixtures such as alloy, food, drink etc.
A pharmaceutical composition comprising: a) an amido-amine polymer comprising an amido-amine dendrimer derived from:
   (i) a multi-amine; and
   (ii) a multifunctional compound comprising two or more amine-reactive groups; and b) a pharmaceutically acceptable excipient.

Process Claim: The claim which claims a new process or method to achieve the desired result is called Process Claim. For example: Methods of preparation, methods of analysis, method of treatment etc.

A bio-assisted method for treatment of hydrocarbon-contaminated soil employing a blend of selective microbes, the method comprising; isolating the microbes, which are capable of releasing oil from the contaminated soil/gravel particles, adding the isolated microbes into said soil to release the oils, adding separately isolated microbes, which are capable of degrading the released oils, providing optimized nutrient for the microorganisms, and aerating the same by periodic mixing of the oil contaminated soil-water slurry or by air sparging to treat the contaminated soil.

Apparatus Claim: The product claim claimed for a device or a system or an article is called Apparatus Claim.

A vehicle comprising a chassis, a front axle means and a rear axle means suspended from the chassis by rear axle suspension means, the rear axle suspension means being non-reactive and there being a towing means secured to the rear axle by which an implement may be towed.

Use Claim: The process claim claimed for use of the products or application of the process is called Use Claim.

Use of the compound of Claim 1 for the manufacture of a medicament.

Jepson Claim: Jepson claim style is used in the process or product claim where the invention is a modification or the improvement of the existing technology. The word “wherein...” often used to structure the Jepson Claim.

An assembly of blanks for a smoking article package comprising: an outer shell black comprising two major panels and two minor panels; and at least one inner compartment blank comprising two major panels and two minor panels; wherein a plurality of inner shells are formable from the at least one inner compartment blank.

Markush Claim: Markush Claim is generally used to structure the chemical invention where the composition of the invention has to be described in a structural diagram or formula based.

A compound having the formula: R-CH=N-S-X, where: R is an alkyl group selected from the group consisting of methyl, ethyl and isopropyl; and X is a halogen selected from the group consisting of chlorine and bromine.
Swiss Claim: The structure of claim used to claim the second or new medicinal use of the known substances or compositions is known as Swiss type claim. India does not allow this type of claim under the provision of section 3 (d) of the Patent Act, 1970.

"Use of taxol and sufficient medications to prevent severe anaphylactic reactions, for manufacturing a medicamentation for simultaneous, separate, or sequential application of from 135mg/m2 up to 175mg/m2 taxol over a period of about 3 hours or less as a means for treating cancer and simultaneously reducing neutropenia."

Pure Structure: A method of structuring claim where the part of an invention ‘A’ is structurally linked to the part ‘B’.

Example: A switch connected to a lamp

Structure plus function: A method of structuring claim where the part of an invention ‘A’ is functionally linked to the part ‘B’.

Example: A switch for controlling a signal to a lamp

Means plus function: A method of structuring claim where the part of an invention ‘A’ is an element for achieving the part ‘B’.

Example: Means for signaling with a lamp

Structure is function: A method of structuring claim where invention defines structure and/or function.

Example: Signal Lamp

Pure function: A method of structuring claim where the part of an invention ‘A’ is functioning with the part ‘B’.

Example: Signaling lamp with the switch

Step plus function: A method of structuring claim where the part of an invention ‘A’ is a step for the function of part ‘B’.

Example: Step for signaling the lamp with the switch
ABSTRACT

An abstract should be drafted in such a manner to make it reflect the technical field of the invention with the existing technical problems and the solution to overcome such problems. It should be briefly drafted and within the limit of 150 words. The aim of abstract should be to provide the better information to third parties.

Disclaimer: The above guidelines are the general information to understand the drafting of a patent specification. Patent specification is a techno legal document and the drafting of such document would require lot of experience and skill. Therefore, we would highly recommend you to take help of Specialists and experts [IP Professionals, Patent Attorney and Patent Agent] in this area while drafting and filing of a patent application.